

# ONLINE ATHLETIC CLEARANCE

## 1 VISIT [ATHLETICCLEARANCE.COM](https://athleticclearance.com) CHOOSE CALIFORNIA LOG INTO ACCOUNT

### Return Users

Log into existing account used in previous School Year.

### New Users

Create an account. Please register with a valid PARENT/GUARDIAN email address as the username and generate a password.

The screenshot shows the Athletic Clearance website interface. At the top, there are three state selection buttons: CA (California), FL (Florida), and NC (North Carolina). Below these is a 'Login' form with fields for Email and Password, a 'Remember me' checkbox, and a 'Login' button. There are also links for 'Forgot your password?' and 'Create an Account'. Below the login form is a 'My Clearances' section with a 'Filter Search' dropdown and a 'Search' button. A table titled 'All Clearances' shows a list of clearances for 'Academy Academy' with columns for Year, Sports, Status, Student, and Submitted To. A progress bar below the table shows steps: Student, Parent/Guardian, Medical, Program Info, Signatures, and Files, with the 'Signatures' step currently active.

## 2 SELECT START CLEARANCE HERE

Type in School & Confirm Address

Select Year

Add Sports

Participating in multiple sports? Use Add New Sport button. Athletes participating in multiple sports will have to create clearances for each sport.

## 3 COMPLETE ALL REQUIRED FIELDS

Student Information, Parent/Guardian Information, Medical History, Signature Forms, and upload any File(s).


### Student Info & Parent Guardian Info

Type in Student & Parent/Guardian Information. This information will be saved for future clearances. Utilize the drop down menu to autofill information for subsequent clearances.

### Signatures

Sign required documents by typing in an EXACT match of what is on the Student & Parent/Guardian page.

### Files

Click  to add a file. Browse from your computer for the file or select Choose Existing File to search for a previously uploaded file.

**MAKE SURE TO CLICK SAVE & CONTINUE AFTER COMPLETING THE FILES PAGE TO SUBMIT THE CLEARANCE.**

The screenshot shows the 'Clearance - Setup' page where users choose their school and year. It includes a 'School' dropdown (set to Dana Hills), an 'Address' field (33333 Golden Lantern Dana Point, Cal), and a 'Year' dropdown (set to 2022-23). Below this is a 'Sport' section with a list of sports: Soccer, Basketball, Football, Golf Boys, and Swimming. The 'Files' page below shows a 'Choose Existing Student' dropdown and a 'File' section with a 'Add New File' button and a 'Choose Existing File' button. A progress bar at the top of the 'Files' page shows steps: Student, Parent/Guardian, Medical, Program Info, Signatures, and Files, with the 'Files' step currently active.

## 4 CONFIRMATION MESSAGE

Your clearance is ready for review by your school once you have reached the **CONFIRMATION MESSAGE** page.

**THE STUDENT IS NOT CLEARED YET!**  
**THE SCHOOL MUST REVIEW AND CLEAR THE STUDENT. AN EMAIL NOTIFICATION WILL BE SENT ONCE THE SCHOOL HAS REVIEWED AND CLEARED THE STUDENT FOR PARTICIPATION.**

**CONTACT HOME CAMPUS**

**[SUPPORT@HOMECAMPUS.COM](mailto:SUPPORT@HOMECAMPUS.COM)**

**ATHLETIC CLEARANCE HELP ARTICLES**